



Location:
Contract:
Classification:
Approved:

## Applied Behavior Analysis (ABA) Senior Program Manager

Arizona's first and only autism-focused charter school is expanding and seeking a highly-skilled ABA Senior Program Manager to oversee ABA behavioral and instructional strategies in the high school program with students that are highly impacted by autism.

Under the supervision and direction of the Upper Campus, ABA Director, will be responsible for supervising and training instructional staff in assigned classrooms, including Instructional Leads and classroom Behavior Specialists, on implementing ABA strategies, tier 1 behavioral strategies and behavior intervention plans within AZACS.

Candidates must be experienced in the correct design, implementation and oversight of ABA behavior strategies, and have significant experience conducting these activities within school settings. This candidate must demonstrate excellent leadership skills and the ability to train, coach and motivate instructional staff. The ABA Program Manager will work hand-in-hand with the Director at the school to promote a positive school culture that focuses on implementing a best practice education model to achieve optimal results for students on the autism spectrum.

### Duties:

#### *Data Collection*

- Work with BCBA colleagues to conduct student behavioral evaluations/re-evaluations, including Functional Behavior Assessments, and PEAK.
- Conduct weekly PEAK fidelity observations
- Ensure data driven instruction through regular data analysis with classroom teachers for each child
- Create and collect data in the creation of FBA's for identified students

#### *Coaching and Mentoring*

- Oversee instructional leads and classroom behavior specialists in the delivery of all ABA services
- Oversee instructional leads and classroom behavior specialists in the implementation of tier 1 behavior strategies
- Train and support instructional leads and classroom behavior specialists with student specific Behavior Intervention Plans
- Maintains knowledge of special education teaching methods, research, and best practices through professional development and study
- Conduct group trainings for teachers, paraprofessionals, new employees or parents
- Conduct one on one and in class coaching sessions and observations for instructional leads and classroom behavior specialists using competency-based training measures
- Provide evidence of weekly monitoring, evaluation and training of the instructional staff



#### *Other*

- Assist in managing Individual Education Plans (IEPs) for all students
- Provide supervision for RBT's and future BCBA's
- Update student information spreadsheets/databases list when students or staff change over
- Other duties as assigned

#### **Minimum Qualifications:**

- Certified BCBA able to provide supervision of future BCBA's
- Valid Arizona fingerprint clearance card
- Bachelor's degree in ABA

#### **Benefits:**

- School located at a new state of the art Autism Center
- Competitive pay based on experience
- Medical, Dental, Vision, Life Insurance
- Paid Time Off
- 401K
- Great professional development and advancement opportunities!

#### **ADA and Other Requirements:**

Positions in this class require: stooping, crouching, reaching, standing, walking, fingering, grasping, feeling, talking, hearing, seeing and repetitive motions.

#### **Light Work:**

Exerting up to 20 pounds of force occasionally, and/or up to 10 pounds of force frequently, and/or a negligible amount of force constantly to move objects.

#### **Working Conditions:**

Work is routinely performed in an indoor and outdoor classroom setting.

#### **Supervisory Duties:**

- Coaches, mentors and monitors, and mentors behavioral specialists working with students with disabilities.

The information contained in this job description is for compliance with the Americans with Disabilities Act (ADA) and is not an exhaustive list of the duties performed by this position. Additional duties are performed by the individuals currently holding this position and additional duties may be assigned.

*Arizona Autism Charter Schools, Inc. is an Equal Employment Opportunity Employer in compliance with Title VI of the Civil Rights Act of 1964, Civil Rights Act Title VII of 1972, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act (ADA) of 1990. Arizona Autism Charter Schools, Inc. does not discriminate on the basis of race, color, religion, national origin, sex, disability or age in employment or in any of its educational programs or in the provisions of benefits and services to students.*